



TYNGSBOROUGH SCHOLARSHIP TRUST

P.O. Box 547, Tyngsborough, MA 01879

February 2010

Dear Graduating High School Senior,

Congratulations on your upcoming graduation! You may be eligible for a scholarship to continue your education in the 2010/2011 scholastic year. The Tyngsborough Scholarship Trust ("TST") is a non-profit, volunteer organization that raises funds and appropriates scholarships for higher education. TST is the outgrowth of a fund established in 1963 in memory of Richard O. Starkey, a former principal of the Lakeview School.

Any resident of Tyngsborough who is graduating from high school in 2010, plans to attend a post-secondary institution and fully participates in our April Door to Door Drive is welcome to apply. Last year TST distributed over \$50,000 in scholarship awards. It has been a TST goal to distribute funds to as many qualifying applicants as possible so it is well worth the effort to apply. **Completed applications must be returned to the Tyngsborough High School Guidance Office or received by the TST Application Committee, P.O. Box 547, Tyngsborough, MA by 2:00 p.m. Monday March 8th.** All dates are final and in fairness to all, no late applications will be accepted.

This packet contains a two page application and an instruction sheet with directions for completing the application, an overview of the April Door to Door Drive activities and a summary of the important dates.

Please do not hesitate to inquire at the Tyngsborough High School Guidance Office at 649-6316, or to Rose Mitchell at 649-3341. It is our goal to recognize and help as many graduating seniors as possible.

Sincerely,

Rose Mitchell, President
Tyngsborough Scholarship Trust



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Application Instructions - High School seniors are eligible to apply for a scholarship grant if they meet the following criteria:

- 2.0 GPA or better (students on an IEP with a GPA lower than 2.0 may apply with a recommendation from the Special Education Department. Attach recommendation to this application.)
- Resident of Tyngsborough their entire senior year
- The selection process will include consideration of academic standing, performance on the Door to Door Drive, community involvement, and participation in a 10 minute interview with TST.

Submit the following information to: Tyngsborough High School Guidance Office, Norris Road, Tyngsborough, Massachusetts 01879 or to TST Application, PO Box 547, Tyngsborough, MA 01879. Application must be **received at above locations no later than 2pm**

Monday, March 8, 2010. Late applications will not be accepted.

1. Completed Application (2 pages)
2. Letter of Introduction to the Tyngsborough Scholarship Trust describing yourself and your goals.
3. If you do not attend THS, provide a copy of your high school transcript including your grade point average. THS will provide this for their students.

Door to Door Drive Overview (Participation in the Door to Door Drive is required for a scholarship award)

1. TST has established routes covering Tyngsborough. Each route has a history of typical \$ earnings.
2. Each student is assigned a route and given the target \$ goal for the route which is the minimum dollar amount that is anticipated to be collected from the route. It is the hope of the TST Committee that students will be able to exceed the target \$ goal for their assigned route.
3. Routes are assigned in the order that applications are received and, when possible, students are assigned the route on which they live.
4. Students should wear the Door to Door Drive button provided when canvassing your assigned route. TST publicly announces the Door to Door Drive, so therefore residents expect to have students knocking on their doors for donations.
5. Packets include instructions, route sheets with addresses to be canvassed and areas to record your activity and results, receipts, flyers, envelopes, and the Drive button. Unused materials are expected to be returned with the final \$ turn in.
6. Routes take about 6 hours to cover if contact is made at all homes.
7. Students are expected to make contact with each home on the route. Leaving a flyer and envelope is a last resort.
8. Students are assigned a TST Committee member as a point of contact and a resource for advice.
9. There are two turn in dates for collected funds. The first is mid-April and the second/final one at the beginning of May.
10. No interviews are granted without return of funds by the final date. Interviews are required to receive an award.

Important Dates

March 8, 2010

Applications must be at one of the two addresses indicated above by **2pm Monday March 8th.**

Late applications will not be accepted.

April 1, 2010

Drive materials will be distributed to all applicants at THS assembly.

Students who do not attend THS may contact Gene Spickler at 649-2300, ext. 127.

April 1, 2010 – May 4, 2010

Door to Door Drive timeframe.

Students should be canvassing assigned route. TST assigned contact in applicant route pack will be available for questions or assistance.

April 12, 2010

First funds turn in from Drive. Turn in money at the Tyngsborough Town Hall Tax Collector's Office. Office is open until 4:00pm.

May 4, 2010

Final turn in of funds due – **no exceptions**. Please return all unused materials. Turn in money and materials at the Tyngsborough Town Hall Tax Collector's Office. Office is open until 4:00PM.

May 5 and 6, 2010

Scholarship Interviews.

Applicant interviews are by appointment at THS in the evening. Interviews are approximately 10 minutes long. After completed Drive materials are turned in, applicant must schedule an interview with the THS Guidance Office by calling 649-6316. **Please dress professionally.**

June 4, 2010

Scholarships are presented to recipients at Graduation Ceremonies or Award Ceremonies.

Recipients will receive a letter indicating award amount and process for claiming award. Awards are paid in two installments, one per semester. Students must supply proof of enrollment each semester such as copy of class schedule, registration, or paid tuition bill.



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P.O. Box 547, Tyngsborough, MA 01879

Name: _____

Address: _____ e-mail _____

Phone: _____ High School: _____

Educational Plans

What school are you hoping to attend? _____

What is your intended major? _____

What type of degree do you hope to achieve (associates, bachelors, etc)? _____

Have you been a resident of Tyngsborough your entire senior year of high school? __Yes __No

If you have any special considerations you would like the Committee to be aware of, please attach a separate letter, sealed in an envelope labeled "Confidential Information".

Please answer the following questions in a letter of introduction on a separate piece of paper.

1. What did you find was the most valuable aspect of being part of your high school or town?
2. What would be the single most important improvement you would make at your high school?

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(Tyngsborough Scholarship Trust reserves the right to use all scholarship recipients' names in our promotional materials.)

Return the signed application with your letter of introduction to:
Tyngsborough Scholarship Trust, P.O. Box 547, Tyngsborough, MA 01879, or to the
Tyngsborough High School Guidance Office **by 2 pm Monday, March 8, 2010**. **This is a strict deadline. In fairness to all, no late applications will be accepted.**



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High School & Community Activities (use space below or include a resume)

	Freshman	Sophomore	Junior	Senior
Student Government				
National Honor Society				
Class Office				
Peer Leadership				
Band				
Awards				
Sports				
Other School or Out of School Activities				